

**CITY OF ATLANTA
INVITATION TO BID
ADVERTISEMENT**

Sealed bids for **FC-6004007870, Annual Pest Control Services** will be accepted by the Department of Procurement ("DOP"), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, January 12, 2005**.

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances and no bid shall be accepted unless the bid is submitted by an eligible bidder as approved by the Office of Contract Compliance.

The Local Bidder Preference Program is applicable to this project. In order to be approved as a Local Bidder and received a bid preference on an eligible local project, the application for approval as a local bidder and all supporting documents must be received by the DOP no later than thirty (30) days prior to the date bids are received on such eligible project

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

SCOPE OF SERVICE: The City of Atlanta (the "City") is soliciting bids from qualified bidders to provide to provide Annual Commercial Pest Control (interior and exterior) services for the Department of Watershed Management facilities.

A Pre-bid Conference will be held on **Tuesday, December 21, 2004, at 10:00 a.m.**, in the Conference Room of DOP. The purpose of the Pre-bid Conference is to provide the bidders with information regarding the project and to address questions and concerns. There will be City representatives from the Department of Watershed Management, DOP, the Office of Contract Compliance, and the Office of Risk Management to answer any questions. Bidders are urged to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$50.00**, between the hours of 8:15 a.m. – 5:00 p.m., in the DOP's Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represent production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Staci Wilbon, Contracting Officer, at (404) 330-6556, or by e-mail at swilbon@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holder's list should be directed to the Plan Room at (404) 330-6069.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

Please be advised that all bids are subject to the Georgia Open Records Act, which permits any citizen of this state to inspect and/or copy any documents prepared and maintained or received in the course of the operation of a public office or agency. Should you elect to submit a bid and it becomes the subject of a Georgia Open Records Act request, you will be asked by the City to identify all financial, privileged, confidential, and proprietary information that is included in your bid. This information is exempt from disclosure pursuant to O.C.G.A. §50-18-72 and will be redacted from your bid prior to disclosure in response to a request.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

****This Bid Document cannot be downloaded. Potential Bidders must purchase this document from the DOP's Plan Room.****